

March 2010

RE: Football and Netball Development Tour to Spain October 2010

Dear Parent/Carer,

I have pleasure in informing you that all the paperwork has been completed for the afore mentioned trip and we are now able to confirm that your child has been allocated a place on the Football and Netball Tour to Spain.

Please find below a payment schedule for the outstanding balance of £579. Please make cheques payable to Notley High School, and note your child's name, tutor group and 'Football and Netball - Spain 2010' on the back of the cheque and hand in along with the receipt card attached.

Payment	Amount	To be paid by
Deposit	£70	Paid
Instalment 1	£90	Monday 15 th March 2010
Instalment 2	£110	Thursday 22 nd April 2010
Instalment 3	£130	Monday 17 th May 2010
Instalment 4	£130	Thursday 17 th June 2010
Instalment 5	£119	Friday 2 nd July 2010
Total	£649	

I will write to you again in the next few months with further details of the trip, including an itinerary and advice on what we recommend students should bring with them. Please remember that all students who travel on this trip will require their own valid UK passport and European Health Insurance Card (<http://www.ehic.org.uk>)

If you feel that you may have any difficulties making any of the above payments by the dates shown, please contact me as soon as possible. 01376 556300 x162.

If you have any general questions/queries about the trip, please ask your child to come and see me, or alternatively contact me at school using the above phone number.

Yours faithfully,

Mr C Ewing

PE Department