

September 2026

Dear Parent/Carer of a Year 8 Notley High School Student,

You may not be aware that Notley High School and Braintree Sixth Form is home to an *Ofsted Outstanding* teacher training provider – **Mid Essex Initial Teacher Training (ITT)**. We are based upstairs in the sixth form building.

We recruit and train candidates from across Essex and work with 17 partner schools across the county – including Notley – to provide high-quality school-based teacher training. Our role is to ensure a steady flow of excellent new teachers entering our schools, recruiting the very best individuals we can to work with our young people.

We are writing to let you know that Year 8 students play an important role in our recruitment process. As part of our in-person interview days, candidates complete a range of tasks at Notley, one of which is to deliver a 'micro lesson' to a student panel. The lesson lasts no longer than five minutes, and students are asked to engage with the activity and then complete a short feedback form identifying any strengths and areas for improvement. This feedback is carefully considered alongside other assessment elements to give a well-rounded view of each candidate.

Your child will be given advance notice if they are selected to take part as a member of the Mid Essex ITT student panel. They will usually be asked to give up one Period 3 lesson to participate. They will receive a note to excuse them from class and will be asked to wait at Student Services after break to be collected and taken to the sixth form.

The students will be accompanied at all times and at least two members of Mid Essex ITT staff will be in the classroom with the candidates when they are delivering their lesson. Students receive Heart points as a thank-you for them giving up their time.

We hope you can see what a valuable contribution your child might be making to the future of teaching and thank you for your support in helping them understand what to expect on the day, should they be selected. We aim to rotate students so that no-one should be asked to take part more than once or twice per year.

If you are interested in finding out more about Mid Essex ITT, or if you know someone who is interested in training as a teacher, please get in touch or visit our website: www.midessexteachertraining.com

Yours faithfully,



Steve Fox (Director)

Mid Essex Initial Teacher Training

