



Notley High School & Braintree Sixth Form



Headteacher: Miss M Ryan

21 March 2022

Dear Parents/Carers,

As many of you are aware the number of covid cases continues to be high in our local area and more importantly this is reflected in the increasingly high levels of staff absence due to positive covid-19 tests. So far, as a school community we have managed to remain open. However, today we know that this is not sustainable due to the amount of staff absence we are facing even with supply cover.

Therefore, we have made the difficult decision to switch to remote learning for Year 9 on Tuesday 22 March and Wednesday 23 March and Year 8 Thursday 24 March and Friday 25 March. Teachers will upload work to Microsoft Teams, and where possible live lessons will take place within Teams (students can access Teams via the remote learning icon on the website). Lessons will be 45 minutes long starting at the usual time but finishing 15 minutes early to allow students time away from the screen. See the structure of the school day below:

Students will also be expected to attend tutor time at 8.40am and 1.55pm as their tutors will set up a live meeting.

- Tutor - 8.40
- Period 1 - 8.50
- Period 2 - 9.50
- Period 3 - 11.15
- Period 4 - 12.15
- Tutor - 1.55
- Period 5 - 2.15

For absent staff independent work will be set on Teams for their lessons. We appreciate this is not ideal and the decision has not been made lightly.

If you require onsite supervision, please email Karen.ellis@notleyhigh.com as soon as possible but no later than 8am in the morning. We will review the situation on Friday and update you.

Thank you for your support and understanding.

Yours sincerely

Miss Ryan
Headteacher

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